# SAVITRIBAI PHULE PUNE UNIVERSITY

(Formerly University of Pune)

## APPOINTMENT OF DIRECTOR, INTERNATIONAL CENTRE

Online applications are invited in the prescribed form for the post of **Director, International Centre** of the Savitribai Phule Pune University.

- **Director, International Centre (No. of post – 01 - Unreserved)**

The post of **Director, International Centre** is created from University Fund.

**Qualification :**

The qualification and experience for the post of **Director, International Centre** shall be that of the Professor in relevant discipline having aggregate minimum teaching or research experience of not less than fifteen years.

As per the Government Resolution No. Sankirn.2025/E.860421/Vishi.1, dated 11.02.2026, issued by the Higher and Technical Education Department, Government of Maharashtra, the said recruitment process will be implemented in accordance with the prescribed procedure.

**A** i. An eminent scholar having a Ph.D. degree in the concerned/allied/relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2 of UGC Regulation 2018.

ii. A minimum of fifteen years of teaching experience in University/College as Assistant Professor/Associate Professor/Professor, and/or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.

**OR**

**B** An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in **A** above)/industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has fifteen years' experience.

**Desirable Experience :**

- Experience/Demostrated Capability in following area (s) :-

a) Administrative experience so as to coordinate various administrative and academic processes of a large University

b) Experience of handling foreign delegations and /or collaborative matters in the University.

c) Some experience of managing affairs of International Students in the University.

d) Exposure of teaching /administration in leading Foreign University.

e) Implementation of the policies and strategies for promotion of international linkages with premier national and international universities and institutions as envisaged by the Board of National and International Linkages and the university authorities.

f) Processing the applications for visits of teachers and students from university departments, institutions, conducted colleges, colleges and recognized institutions to national and International universities or institutions and assist them on logistic support for such visits.

g) To oversee and monitor administration of International Students cell which gives facility of a Single Window Operation to the foreign Students.

h) Processing the applications received from International Students cell for their visits to other parts of India, student Exchange Programmers etc.

**General Terms and Conditions as regards Qualifications :**

I. A relaxation of 5% may be provided at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (Physically and visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are

permissible, based on only the qualifying marks without including any grace mark procedures.

II. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. degree holders, who have obtained their Master's degree prior to 19th September, 1991.

III. A relevant grade which is regarded as equivalent of 55% , wherever the grading system is followed by recognized University, at the Master's level shall also be considered valid.

IV. The period of time taken by the candidate to acquire M.Phil. and/or Ph.D. degree shall not be considered as teaching/research experience to be claimed for appointment .

V. For the purpose of experience of guiding/guided candidates for research at doctoral level, at least one student must have submitted his/her thesis of Ph.D. for evaluation to the University.

VI. For the purpose of scrutiny of applications received, provisions of Government of Maharashtra, Higher & Technical Education Department Government Resolution No. Misc-2018/C.R.56/18/UNI-1, dated 08 March, 2019 along with amendments/ clarifications, if any, issued from time to time shall be applicable.

**Tenure :**

- Appointment of the **Director, International Centre** shall be for a term of five years or till he attains the age of superannuation, whichever is earlier,

**Pay Level :**

As per 7th Pay Commission : at AL - 14 (1,44,200-2,18,200) with rationalized entry pay of Rs.1,44,200/ with usual allowances as per University rules.

**General Terms & Conditions :**

1) The post of **Director, International Centre** is created from University Fund. The service conditions and matters related thereto shall be as decided by the University from time to time.

2) Knowledge of Marathi Language is essential.

3) Candidates should apply **online from 03.11.2026 to 17.11.2026** on the University website **http://admin.unipune.ac.in/recruitment** and take the printout of the said application.

4) The Eligibility criteria for "Director, International Centre" will be as that for the post of Professor.

5) In the Process of Selection, the Academic, Teachings and Research Credentials (ATR) score shall be considered as per Government Resolution Sankirn.2025/E.860421/Vishi.1, dated 06.10.2025, of Ministry of Higher and Technical Education Department, Government of Maharashtra.

6) As per the Government Resolution No. Sankirn.2025/E.860421/Vishi.1, dated 06.10.2025, issued by the Higher and Technical Education Department, Government of Maharashtra, the said recruitment process will be implemented in accordance with the prescribed procedure.

7) Applications made through online mode will only be considered by the University. Application in other forms such as Bio-data, C.V. and any other offline application will not be considered.

8) Application form should be accompanied with self-attested copies of the necessary supporting documents in the following order and candidates should affix a passport size photo on the application :

I. Documents related educational qualifications, such as Degree/ Diploma certificates, Statement of Marks, other certificates of the relevant examinations (both side photocopies of the Statement of Marks) and any other certificates relating to the educational qualifications.

II. Candidate who has obtained a degree as per the Credit System need to provide Certificate of Equivalence in percentage of marks obtained, issued by the Competent Authority.

III. Certificate/s of teaching/ administrative experience issued by the competent Authority.

IV. Approval letter/s in case of teachers appointed in affiliated colleges/ recognized institutions.

V. Appointment orders in case of University Teachers.

VI. Receipt/s relating to submission of Ph.D. Thesis by the student/s and/or declaration of result of Ph.D. of the student/s guided by the candidate.

VII. Birth / SSC certificate or other Government document as a proof of date of birth.

VIII. In case of change in name of the candidate, a copy of Government Gazette or any other appropriate certificate.

IX. Certificate/s of teaching/administrative experience and evidence of post-doctoral research and Ph.D. guidance.

X. Evidences in support of contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching learning process along with self declaration (applicable in case of **A)**.

XI. Copies of Publications, Research or Policy Papers.

XII. Evidences in support as outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials (applicable in case of **B**).

XIII. Duly filled API based PBAS (applicable in case of **A & C**). Necessary documents related to the Academic Performance Indicator (API) are as follows:-

1) API proforma complete in all respects clearly mentioning fulfillment of minimum API score required for the respective post.
2) List of research publications mentioning impact factors whenever applicable with photo copies of first page of all the relevant papers indicating corresponding author.
3) Certificate of participation in National/International Conferences.
4) Evidences of having guided doctoral candidates and research students like receipt related to thesis submitted/degree awarded/ joint publications with a doctoral students etc.
5) List of Projects sanctioned along with sanctioning letter.
6) Certificates of training courses attended.
7) Documents in support of scores stipulated in Academic Performance Indicator [API]

9) Teaching Experience as an approved teacher will only be considered.

10) Experience in regular scale will only be considered towards total experience of the candidate.

11) **Fees Rs.**

- Unreserved (Open) - Rs. 400/-
- Backward Classes / Economically Weaker Sections / Orphans / Divyang - Rs.200/-
- Fee is non-refundable.

12) Candidates should submit the printed copy of the application along with all enclosures to the Deputy Registrar, Administration Non-Teaching Section, Savitribai Phule Pune University, Pune - 411 007, on or **before 23.11. 2026 upto 06.00 pm.**

13) Social and parallel reservation for various backward classes, women, professional athletes, orphans, etc. wherever applicable, will be as per the orders issued by the government from time to time.

14) If the candidate belongs to the Scheduled Caste/Scheduled Tribe/Exempted Tribe/Nomadic Tribe/Other Backward Classes/Special Backward Classes/ SEBC, he/she should submit a caste certificate certified by the competent authority.

15) Candidates claiming to belong to Deprived Castes (A), Nomadic Tribes (B), Nomadic Tribes (C) and Nomadic Tribes (D), Special Backward Classes, Socially and Educationally Backward Classes and Other Backward Classes have to mention in the application do not belong to the advanced and progressive persons/groups of the society and must submit a valid Non-Creamy layer Certificate in the prescribed format issued by the competent authority .

16) As per Maharashtra Government Decision No. BCC-2011/Pr.Krta 1064/2011/16-B, dated 12.12.2011, if the candidates belonging the reserved category, selected for the reserved Post, they have to submit their caste validity certificate.

17) Candidate from Socially and Educationally Backward Class (SEBC) category shall submit the Caste certificate and Non-creamy Layer Certificate as per the instructions laid down in the Government of Maharashtra Resolution No.BCC-2024/Pra.Kra.75/Arakshan-5, dt.05th July, 2024.

18) Reservation policy for Orphans shall be as prescribed by the Government of Maharashtra

Resolution No. Mahiaa-2022/Pra.Kra.122/Ka-03, dt.06 April 2023 will be applicable.

19) As per Government circular, Department of Welfare of the Disabled, No. Divyang-2024/Pro.No. 86/D.K.2, dated 27th June, 2024, it is necessary to obtain a Disability Certificate and Universal Identity Card through the Medical Board established from time to time in future as per the Government Decision of the Public Health Department dated 14th September, 2018.

20) As per policy for Women's reservation prescribed in the Government of Maharashtra Resolution No. Mahiaa2023/Pra.kra. 122/Karya-2, dated 04 May 2023 will be applicable.

21) Provisions regarding submission of non-creamy layer certificate as prescribed from time to time by the Other Backward Classes and Bahujan Welfare Department and the General Administration Department for the concerned Backward Classes, as applicable, shall remain applicable to women desiring to claim for selection to the posts reserved for women belonging to all remaining Backward Classes, excluding Scheduled Castes and Scheduled Tribes.

22) Candidates claiming for the posts reserved for women should have to mention in the application that they are residents of Maharashtra and under the non-creamy layer for women belonging to all other remaining backward classes, excluding Scheduled Castes and Scheduled Tribes, if they wish to avail the benefit of women's reservation.

23) As per provisions prescribed in the Government of Maharashtra Resolution No. Sankirn-2019/Pra.Kra. 94/19/Vishi-1, dt 11 th April, 2022. The reservation of DT-(A),NT-(B), NT-(C) and NT(D) categories is separate and is internally transferable under the reservation. If a suitable candidate from one of the said categories is not available, the post reserved for that category can be filled in interchangeably, within the categories of DT-(A),NT-(B), NT-(C) and NT(D).

24) Regarding parallel reservation, action will be taken as per Government Circular, General Administration Department, No. Sarv-1012/ Pra.kra.16/12/16-A, dated 13th August, 2014 as well as Government Circular, General Administration Department, No. Sarv-1118/ Pra.kra.39/16-A, dated 19th December, 2018 and subsequent orders issued by the Government in this regard from time to time.

25) Economically Weaker Section (EWS) candidates As per Government Resolution of, General Administration Department, Kramank. Radhao-4019/ Pra.kra./31/16-A, dated 12 Feb 2019 and dated 31 May, 2021 and subsequent orders issued by the Government in this regard from time to time. Is applicable, wherever the candidates in the said category should have to submit the certificate prescribed by the Government Decision.

26) Reservation has been prescribed for socially and educationally backward classes as per Government Resolution, General Administration Department, No. BCC/Pra.kra.75/16-A, dated 27th Feb, 2024 and it will be necessary to submit the caste certificate and non-creamy layer certificate as prescribed under Government Circular, General Administration Department, No. BCC.2024/ Pra.kra.75/Reservation-5, dated 28th June, 2024 and 5 July, 2024.

27) The benefit of any kind of reservation is only available to the of Maharashtra. The term domicile candidates shall have the same meaning as assigned to it under Section 20 of the Representation of the People of India Act, 1950.

28) Candidates claiming any type of reservation (social or parallel) or concessions are required to have a valid certificate in the prescribed format of the relevant law/rule/order as per the advertisement. The validity period of the valid certificate will be considered as per the provisions of the relevant government order (as applicable).

29) The Recruitment will be subject to the final decision of the cases filed in various courts regarding social and parallel reservation.

30) As per the Notification No.SRV.2000/CR (17/2000) XII dated 28th March, 2005 issued by General Administration Department, Mantralaya, Mumbai, candidates shall submit the declaration of the small family in the prescribed Performa attached with Application form as Declaration Form "A"

31) Relevant experience , educational qualification and age will be counted as on the the last date prescribe for making online application i.e. **17.11.2026**

32) Candidates furnishing incorrect or false information shall stand disqualified at any stage.

33) Candidates already employed, shall submit their applications through the proper channel.

34) Applications received after the last date of receipt of application, incomplete applications, applications submitted without any of the required documents and applications not submitted through proper channel will not be considered, and no intimation in this regard will be given to the candidates.

35) Canvassing directly or indirectly will be disqualify the concerned candidates.

36) The University reserves the right to fill or not to fill the post or to modify / alter / cancel the advertisement.

37) The reservation mentioned in the advertisement has been verified and approved by the competent authority. The University reserves all rights not to fill some or all the post advertised and to change the number of posts advertised and/or reservation. The decision of the appointing authority will be final and binding and no correspondence in this regards will be entertained.

38) Queries or correspondence in respect of eligibility criteria, issuance of call letters for interview or selection of candidate will not be entertained at any stage.

39) The directives / orders / resolutions / circulars of the Government of Maharashtra and University Grant Commission (UGC) issued from time to time, shall be applicable to the said posts.

40) No Correspondence with ineligible candidates will be made by the University.

41) All updates, corrigendum (if any), instructions regarding this recruitment advertisement from time to time shall be updated on University website only, applicants are advised to visit University website regularly for further updates/details.

42) Candidates called for interview will have to remain present at their own expenses.

**Advt. No. : 23**
**Date : 03/11/2026**

**(Prof. (Dr.) Prafulla Pawar)**
**Offg. Registrar**